

LETTER OF UNDERSTANDING # 13
JOINT COMMITTEE ON CLASS SIZE PAST PRACTICE

The parties agree to form a Joint Committee with a mandate to discuss, review, and adjust class size for classes with registration limits lower than thirty-five (35).

The committee shall have equal representation of Union and Management representatives. The committee shall complete its tasks with phased implementation of adjustments as soon as practicable.

The Joint Committee will schedule meetings within 10 business days of the ratification of the 2019-2022 Collective Agreement, unless otherwise mutually agreed, and conclude its work no later than December 31, 2020. The Committee will:

- a) Determine all instances of classes with past practice registration limits lower than thirty-five (35) students.
- b) Jointly review the past practice registration limits in consultation with a representative of affected faculty and other stakeholders as determined by the Committee. The following factors shall be considered:
 - Safety
 - Pedagogy
 - Professional body requirements
 - Number of practicum placements available
 - Physical space and equipment limitations
 - Sustainability of programs (may include enrollment related information, financial viability, labour market demand, relationship to institutional mission, availability of qualified faculty and delivery mode)
 - Other factors as jointly agreed
- c) Forward minutes of decisions by the Committee to the Labour Management Relations Committee and to the Joint Committee on Workload and Registration Limits.
- d) Should the parties fail to agree on specific increases to registration limits by December 31, 2020, the Expedited Arbitration process of Article 17.07 shall apply with the arbitrator being David McPhillips.